

THE NEW WAY OF PAPER FILING

OFFERING YOU THE MOST COMPREHENSIVE FEATURE SET ON THE MARKET

ZyLAB software was built in close partnership with intelligence agencies, law enforcement bureaus and legal teams, organisations that need to find the right combinations of accurate information as quickly as possible. ZyLAB is committed to developing software that meets the expectations of demanding professionals. The following list profiles just some of the features that make our solution the right choice for so many users:

- All electronic and scanned documents are fully searchable, even e-mail messages and their attachments.
- Every located search term is clearly marked in yellow, on an identical copy of the original.
- Advanced full-text search capabilities means preindexing data or adding key fields is usually not necessary.
- Over 200 languages are supported; cross-reference capabilities between some languages are available.
- ZyLAB's fuzzy search and retrieval capabilities are not affected by poor scanning, misspelt words or spelling variations.
- ZyLAB's open technology (TIFF, XML, PDF and so on) means no compatibility issues.
- A fully scaleable solution means you only purchase and use what your company or application actually needs.
- Over 250 electronic document formats are supported, as well as over 10 types of image formats used in fax servers or other document management systems (DMS).
- 20,000 pages can be stored on just 1GB.
- Information transport is not blocked by firewalls because ZyLAB uses only HTTP protocols.
- Our "one-stop shop" solutions mean no hidden add-ons or local plug-ins, so ownership costs are low.

PARTNERING WITH INDUSTRY LEADERS

To ensure the highest product quality and broadest applicability of our solutions, ZyLAB has formed extensive partnerships with such renowned industry leaders as:

Adobe
Fujitsu
IKON
Kodak
Microsoft
Océ
Sharp

PROVIDING WORKABLE SOLUTIONS TO EVERY TYPE OF ORGANISATION

Hundreds of diverse organisations around the world have chosen ZyLAB to provide their information archiving, searching and retrieval solution. Take a look at a few of the industries we serve and some of our clients:

- Financial fraud (the forensic accounting units of KPMG, PricewaterhouseCoopers and the European Commission's OLAF)
- Law enforcement, military and intelligence agencies (FBI, US Air Force, US Navy, US Army Intelligence Agency, New Scotland Yard and NATO)
- Multinational companies (Dell Computers, Microsoft, Procter & Gamble, Akzo Nobel and BAE Systems)
- US Government (Bureau of Alcohol, Tobacco and Firearms, Department of Agriculture, Department of Commerce, Department of Justice, Department of Labor, The State Department and Office of Personnel Management)
- Life insurance companies (Guardian, ING Group, Metropolitan and Pacific Mutual)
- Media (Walt Disney Company, VNU Publishing, UCB Films, BBC and The Gale Group)

(More references available on request)

EQUIPPING YOU WITH ALL THE HARDWARE, SOFTWARE AND SERVICE YOU EXPECT

ZyLAB offers its customers complete "one-stop" solutions, which feature all of the following items:

- Software
- Hardware
- Service
- Support
- Training
- Installation
- Project management
- Integration development
- Document conversion
- Open source customisations

GIVING YOU ENHANCED STANDARD FEATURES FOR MORE ROBUST PERFORMANCE

In addition to the core functionalities of our software, ZyLAB sets itself apart from the competition due to additional performance enhancements, all standard:

- Full scalability to meet the most demanding requirements of time-critical applications
- Seamless integration with DMS and Workflow systems
- Complete compatibility with solutions like Oracle, SQL servers, SAP, JD Edwards, Summation and others
- Customisable screens for personal user preferences
- The ability to automatically send pages based on specific content (for users with a subscription service)

DELIVERING THE BEST ARCHIVING SOLUTION AND SEARCH ENGINE FOR YOUR DOCUMENTS

ZyLAB offers you the most usable and reliable solution to digitally archive millions of pages of paper and electronic documents, making that information fully and easily accessible 24 hours a day, from any networked workstation, with no need for expensive storage facilities. ZyLAB's signature product, ZylIMAGE, offers you a breadth of comprehensive functionalities, including the best search engine available, to assure that your documents are always filed correctly, always fully searchable online and always formatted so that content can be found simply by using key fields or any word or phrase in a document.

DEFINING THE EVOLUTION OF RETRIEVAL TECHNOLOGY

For 20 years, ZyLAB has dedicated itself to providing its customers with the most robust and useable tool suite to search for, retrieve and share information. Commitment to our customers' needs fully extends to our goal of providing them the after-sale service they expect. To assure prompt, friendly and effective local service, ZyLAB has several offices around the globe—in the United States, the Netherlands, the United Kingdom, Germany, Spain, France, Singapore and Australia.

SUPPLYING SOLUTIONS ACROSS THE BUSINESS SPECTRUM

Over 700,000 worldwide users rely on ZyLAB to help them manage the following types of tasks:

- Intelligence and security activities
- Law enforcement and fraud investigations
- Case management and litigation support
- Data rooms and due diligence
- Contracts and procurement management
- Record management and historical archiving (DoD 5015.2 compliant)
- Financial administration (invoices, payroll, delivery notes and so on)
- Business intelligence, newspaper clippings and PR files
- R&D and knowledge management
- Project management and corporate filing
- Human resources administration

PRESSENTING
FOUR NEW
CUSTOMISED
ALL-IN-ONE
MODULES

ZyLAB®



ZYIMAGE INVESTIGATE

Law-enforcement and security professionals count on ZyLAB's ZyIMAGE Investigate solution to create transparency in their data collections, enabling them to retrieve specific stored information in just a few seconds. ZyLAB's unique insight enables us to provide the best investigative tools to store, search and retrieve vital investigative information, all through standard Internet browsers and MS Windows® programs. And considering current Worldwide

security initiatives, more and more organisations are choosing ZyIMAGE Investigate as their primary tool to process, translate and distribute intelligence information in over 200 languages, including Eastern-European (Cyrillic), Arabic, and Asian languages (non-Western characters).



**ZYIMAGE FINANCIAL
AND BACK-OFFICE
MANAGEMENT**

*your best tool for
Sarbanes-Oxley compliance*

With the Sarbanes-Oxley act, companies are now obligated to keep seamless and complete records of all of their business operations, from financial transactions to internal and external correspondence. The potential cost and legal risk associated with inadvertently discarding any of this paperwork is forcing many organisations to make sure that they have enough resources allocated to securely store and organise all of their paper and electronic documents. Unfortunately, the pressure to store everything often leads to situations in which effectively controlling information flow, let alone being able to quickly find specific pieces of information, becomes a tremendous challenge. This increased attention on corporate governance and accountability is why so many corporate accounting departments and audit firms recognise the ZyIMAGE Financial and Back-Office Management module as the required tool for managing and securing their financial information in a faster and more thorough fashion.

**ZYIMAGE
LEGAL**

Working alongside private and corporate legal professionals, ZyLAB developed ZyIMAGE Legal, a module that allows these professionals to perform the following key functions in a manner best suited to their particular environment:



- Archive and quickly retrieve old case files
- Manage investigations
- Organise scanned photos and other media
- Start immediately because its easy to learn and use
- Use staff and office space more efficiently



**ZYIMAGE KNOWLEDGE MANAGEMENT
AND R&D**

Because one of an organisation's most vital assets is its in-house knowledge, from R&D to business intelligence and competitor analyses to financial strategies to basic historical archives, it is vital that they are able to safely manage all of this information. This enormous amount of documentation, such as reports, process descriptions, drawings, minutes of meetings, newspaper clippings, and so forth, needs to be organised and archived. ZyIMAGE Knowledge Management and R&D enables you to maintain a clear overview of all the information in this documentation, no matter how much the paperwork grows.

FINDING OUT MORE ABOUT ZYLAB

ZyLAB regularly organises seminars and advanced workshops so that people can learn more about our solutions. In addition, to see how ZyLAB solutions can work in your organisation, we can provide you with a customised demonstration-using your own documents-on a CD-ROM or as an online Web presentation.



**BECAUSE WE KNOW THE
“PAPERLESS OFFICE”
DOESN'T EXIST...**

Although you may have access to sophisticated networking technology at work, which means more exposure to vast amounts of data, locating and retrieving the specific information you need can still be difficult. Sometimes, there's just too much to handle. And even though offices now have broader accessibility to electronic information, paper usage actually continues to increase, along with the need to efficiently and economically store these materials. But ZyLAB can help....

